

TIPS FOR WORKSHOP PRESENTERS

Thank you for your interest in leading a workshop. Below are some tips we hope will be helpful in developing an interactive session.

1. Welcome students by introducing yourself, any co-presenters and the agenda for your presentation.
2. An icebreaker activity can be helpful in easing shyness.
3. Briefly describe your current position, field of expertise, academic path, and other career options stemming from that path. Students are interested in learning what direction they should follow academically to get to where you are and in other career options that would be open to them through that path.
4. Include an educational activity or something interactive – (i.e. half of the time spent on presentation/information giving, half of the time spent on an experiment/role play/activities).
5. During your presentation use visuals such as pictures, videos and models.
6. Offer handouts so students don't have to worry about taking notes and can focus more on what you are saying and doing.
7. If using a PowerPoint presentation, keep the information on the slides to a minimum and refrain from simply reading them.
8. Use language and examples appropriate for high school students in grades 10 to 12.
9. Provide clear instructions or lead students through steps for any tasks.
10. If demonstrating equipment, invite students to test it out themselves if possible.
11. Check in with participants regularly by asking questions to ensure they are engaged.
12. Leave time for students to also ask questions. If this is not possible, and if you feel comfortable doing so, provide your contact information for students to ask you questions that might arise for them afterwards.